

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA-W)  
Administration Committee Meeting  
Monday, February 10, 2025

The Administration Committee of the SLFPA-W met Monday, February 10, 2025 with the following members present: Mr. Gauthé, Chairman, Mr. Fogle, and Ms. Foster.

Mr. Gauthé called the meeting to order in the SLFPA-W Office Commissioners' Meeting Room, 7001 River Road, Marrero, Louisiana at approximately 3:35 P.M.

It was moved by Mr. Gauthé and seconded by Mr. Fogle to approve the agenda as presented.

There were no public comments.

It was moved by Mr. Gauthé and seconded by Mr. Fogle to approve the minutes from the previous meeting dated January 14, 2025.

Mr. Noel and Mr. Bosch presented the check register for SLFPA-W, West Jefferson Levee District, and Algiers Levee District.

Mr. Noel and Mr. Bosch provided an update on the current budget.

There were no Commissioners' expense reports for payment.

Mr. Noel briefed the Committee on the Environmental Services Request for Qualifications (RFQ). Advertisements for the RFQ will begin February 21, 2025.

Mr. Bosch updated the Committee on the scheduled 2025-2026 Budget meetings with Commissioners.

Mr. Noel presented the following SLFPA-W Employee Handbook policy to the Committee for review: #11-07 Performance Evaluation System to Continuous Performance Management (PES CPM), as presented with an effective date of February 25, 2025. The Committee concurred with the Civil Service updates. The policy will be an item for approval at the February 25, 2025 regular board meeting.

Mr. Noel updated the Committee on the public education campaign for the March 2025 West Jefferson Levee District (WJLD) millage renewal. The Commissioners requested a copy of the public education campaign mailer be sent to all Commissioners.

Mr. Noel presented the Strategic Plan final draft. The Commissioners will review and add comments to the draft document.

Mr. Noel updated the Committee on the progress and timeline of the Records Management program.

Mr. Noel briefed the Committee on the newly designed SLFPA-W website. The Commissioners will review the site and make recommendations.

Mr. Noel briefed the Committee on current staffing and open positions.

Mr. Bordelon provided legal updates.

Mr. Noel presented the Director's report, executive project tracking list, and capital projects list for the month of February.

Mr. Gauthé announced the next regularly scheduled Administration Committee meeting is Monday, March 10, 2025, at 3:30 P.M. in the Commissioners' Meeting Room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana.

There being no further business, Mr. Gauthé adjourned the meeting at approximately 4:25 P.M.